

**EAST LINDSEY DISTRICT COUNCIL  
EXECUTIVE DECISION NOTICE**

1. Decisions to be taken:

1. **Existing contract with Waterloo is not renewed upon its expiry in June 2019 and;**
2. **Explore options to deliver and manage the Council's Housing Register function in house**
3. **Seek to extend existing contract with Waterloo by 3-6 months to allow for effective transition**

2. This is a:

PORTFOLIO HOLDER SUPPORTED OFFICER DECISION

**Note: This form should not be used for Key Decisions**

3. The following is the decision making body or person:

OFFICER **Michelle Howard** after consultation with **Cllr Bowkett**

4. Financial implications from this decision have been communicated to the Portfolio Holder for Finance and the Leader? Not applicable

5. The decision was taken on: 14-12-18

**Note: - the above date to be completed by Democratic Services upon publication**

6. Contact Officer and details: **Michelle Howard. Assistant Director, People.** 01507 613216 [michelle.howard@e-lindsey.gov.uk](mailto:michelle.howard@e-lindsey.gov.uk)

7. List of documents submitted for consideration in relation to the matter in respect of which the decision is to be made : -

8. Where the documents are held and where they can be obtained from (except exempt items) when they become available: N

- **Communities Portfolio Notes (meeting date 18/12/18)**
- **Actions arising from 'Scrutiny Panel: ELDC's relationship with Housing Associations'**

9. The reason for the decision and other alternative options considered and rejected:

- **To allow for improved performance, enhanced information, service quality and effective and delivery**
- **To enable delivery of a fit for purpose IT system that integrates across relevant service functions**

10. Declaration of any conflicts of interest of the decision making body or the individual: **None**

Decision Notice Form ( ExD2)

11. Provide a note of any subsequent dispensations granted by the Head of Paid service: -
12. Financial Implications of this Decision:-

**No cost implications at this stage. Extension of contract for 3-6 months met within existing budget.**

**Future cost implications will be included within a report to Executive Board detailing options and recommendations for future delivery. This will include service / staffing and IT solution.**

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**N.B. Please enter names below, signatures will be retained as a hard copy and will not be published therefore should be provided on page 3 of this form:**

13. This decision has been signed off by:

Head of Paid Service/S151 Officer or person presiding  
**(insert name – signatures should be provided overleaf on page 3)**

Robert Barlow, Chief Executive

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Leader/Officer **(insert name)**:

Michelle Howard, Assistant Director

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Portfolio Holder **(insert name)**:

ClIr Bowkett (Portfolio Holder, Communities)

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